

FEMA Urban Areas Security Initiative Grant funded

RESILIENCE **NW** 2012

The Premiere Citizen Preparedness Conference in the Northwest



November 1st **SHELTER OPERATIONS** TABLETOP WORKSHOP

Want to learn, or brush up on the roles, responsibilities and tasks of managing a shelter during and after a disaster? Then, this workshop is for you! The audience for this tabletop workshop includes shelter managers and functional supervisors who may or may not have experience operating a shelter. Participants may represent a variety of organizations such as faith-based groups, other non-profit companies or private industry.

November 1st - 8:00 AM to 5:00 PM

SHELTER OPERATIONS

- Understanding sheltering and the reason shelters are opened.**
Who opens shelters and is responsible for their operations? Who is a typical shelter resident?
- Before opening a shelter.**
Shelter management and registration of occupants. Supervising the sleeping area. Feeding of the population and shelter workers. Logistical support, facilities maintenance and security. Health services for residents.
- Tabletop Exercise: Opening a shelter and ongoing operations.**
- Closing a shelter.**
What triggers would indicate it may be time to close a shelter? What things should be considered in making a closing determination? What tasks must be completed prior to closing?
- Shelter checklist and coaching aids.**

Facilitated by Jodie Andrew and Curtis Peetz, American Red Cross

Sign up today for the disaster recovery workshop for \$20 at www.ResilienceNW.org and attend the Friday and Saturday sessions for free!



All classes held at the PDX Airport Holiday Inn.



FEMA



American Red Cross